



ArchivesSpace

Waltham Group05.MWalB00280A

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Brandeis University

415 South St.

Main Library, Goldfarb Level 2

Waltham, MA 02454-9110

ascdepartment@brandeis.edu

URL: <https://findingaids.brandeis.edu/>

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Summary Information

Repository:	Brandeis University
Title:	Waltham Group
ID:	05.MWalB00280A
Date [inclusive]:	1976-2008
Physical Description:	8.50 Linear Feet
Physical Description:	8.50 Linear Feet
Language of the Material:	English
Text [other]:	All
Abstract:	Arranged in nine boxes. Boxes 5-9 descriptions are summaries, and not comprehensive folder listings.

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Biographical or Historical Information

From the group's website: "The Waltham Group, a student-led community service organization, is the primary student service outreach at Brandeis University. The Waltham Group was founded in 1966 in response to student activism and in recognition of the university's responsibility to be engaged in the community. Hundreds of students volunteer each year through the Waltham Group, which serves as a center for service and advocacy."

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Scope and Contents

The materials in this collection were created roughly between 1976 and 2008, with most papers being from the 1980s and 90s. They include promotional materials, notes from meetings, and a great many photographs of Waltham Group volunteers and the people with whom they have worked.

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Administrative Information

Publication Statement

Brandeis University

415 South St.

Main Library, Goldfarb Level 2

Waltham, MA 02454-9110

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URL: <https://findingaids.brandeis.edu/>

Revision Description

Original finding aid for boxes 5-9 created in 2011, boxes 1-4 added in 2012 finding aid revision date not supplied

Conditions Governing Access

Access to the collection is in accordance with the policies of the Robert D. Farber University Archives & Special Collections Department, Brandeis University. Please contact the department for more information.

Conditions Governing Use

Requests to reproduce or publish material from the collection should be directed to the Robert D. Farber University Archives & Special Collections Department, Brandeis University.

Accruals and Additions

Materials transferred to the archives in 2011 are in boxes 5-9. Materials transferred from 2000-2002 and 2012 have been combined into boxes 1-4.

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Controlled Access Headings

- Brandeis University -- Students

- Universities and colleges -- Massachusetts -- Waltham
- College students -- Political activity -- United States

Other Descriptive Information

Addenda to this collection may not be listed in the finding aid, but may be available for research use. Please contact us for more information.

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Collection Inventory

Waltham Group Records

Box 1	Box 1	
Annual reports, grants and correspondence 1, 1966-1987 <u>Date:</u> 1966-1987	Box 1	Folder 1
Annual reports, grants and correspondence 2, 1966-1987 <u>Date:</u> 1966-1987	Box 1	Folder 2
Annual reports, grants and correspondence 3, 1966-1987 <u>Date:</u> 1966-1987	Box 1	Folder 3
Annual reports, grants and correspondence 4, 1966-1987 <u>Date:</u> 1966-1987	Box 1	Folder 4
Student affairs and publicity 1, 1989-2006 <u>Date:</u> 1989-2006	Box 1	Folder 5
Student affairs and publicity 2, 1989-2006 <u>Date:</u> 1989-2006	Box 1	Folder 6
Student affairs and publicity 3, 1989-2006 <u>Date:</u> 1989-2006	Box 1	Folder 7
Student affairs and publicity 4, 1989-2006 <u>Date:</u> 1989-2006	Box 1	Folder 8
Box 2	Box 2	
Program management, 1994	Box 2	Folder 1

<u>Date:</u> 1994		
Ads and public relations 1, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 2
Ads and public relations 2, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 3
Ads and public relations 3, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 4
Ads and public relations 4, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 5
Ads and public relations 5, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 6
Ads and public relations 6	Box 2	Folder 7
Ads and public relations 7, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 8
Ads and public relations 8, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 9
Ads and public relations 9, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 10
Ads and public relations 10, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 11
Ads and public relations 11, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 12
Ads and public relations 12, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 13
Ads and public relations 13, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 14
Ads and public relations 14, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 15
Ads and public relations 15, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 16
Ads and public relations 16, 1992-1994 <u>Date:</u> 1992-1994	Box 2	Folder 17
Newsletter, 1980s and 1990s <u>Date:</u> 1980s and 1990s	Box 2	Folder 18
Waltham Group in the news, 1990-1991		

Date: 1990-1991

Box 2

Scope and Contents

blue binder

News clippings and copies of publications 1, 1980s and 1990s <u>Date</u> : 1980s and 1990s	Box 2	Folder 20
News clippings and copies of publications 2, 1980s and 1990s <u>Date</u> : 1980s and 1990s	Box 2	Folder 21
News clippings and copies of publications 3, 1980s and 1990s <u>Date</u> : 1980s and 1990s	Box 2	Folder 22
Printouts and schedules, 1993-1994 <u>Date</u> : 1993-1994	Box 2	Folder 23
Scrapbook info including photographs 1, 1995 <u>Date</u> : 1995	Box 2	Folder 24
Scrapbook info including photographs 2, 1995 <u>Date</u> : 1995	Box 2	Folder 25
3 Waltham Group buttons	Box 2	
Box 3	Box 3	
Alicia's notes, spring 2001 <u>Date</u> : spring 2001	Box 3	Folder 1
25th annual charity auction 1, 1996 <u>Date</u> : 1996	Box 3	Folder 2
25th annual charity auction 2, 1996 <u>Date</u> : 1996	Box 3	Folder 3
25th annual charity auction 3, 1996 <u>Date</u> : 1996	Box 3	Folder 4
Auction '99 photos	Box 3	Folder 5
Photos, including "Auction, blood drive", Spring 2000 <u>Date</u> : Spring 2000	Box 3	Folder 6
Photos with children 1	Box 3	Folder 7
Photos with children 2	Box 3	Folder 8
Project Adventure photos, fall 2000 <u>Date</u> : fall 2000	Box 3	Folder 9
Photos including Recruitment, January 2000	Box 3	Folder 10

Date: January 2000

Photos with children 3	Box 3	Folder 11
Coordinator dinner and brunch, May 2001	Box 3	Folder 12
<u>Date:</u> May 2001		
Big siblings corner pocket, November 1998	Box 3	Folder 13
<u>Date:</u> November 1998		
Photos with President Jehuda Reinharz	Box 3	Folder 14
Photos with children 4	Box 3	Folder 15
Photos including coordinator picnic and recruitment, Fall 1999	Box 3	Folder 16
<u>Date:</u> Fall 1999		
photos including auction, March 1999	Box 3	Folder 17
<u>Date:</u> March 1999		
Photos with EMTs and children, undated	Box 3	Folder 18
<u>Date:</u> undated		
Miscellaneous photos	Box 3	Folder 19
Photos with children 6	Box 3	Folder 20
"Waltham Kids Club" video	Box 3	

Physical Characteristics and Technical Requirements

VHS

Waltham Cable, 2/27/1996	Box 3	
<u>Date:</u> 2/27/1996		

Physical Characteristics and Technical Requirements

VHS and DVD

Waltham Group Brandeis University Promotional Video, Fall 1999	Box 3	
<u>Date:</u> Fall 1999		

Physical Characteristics and Technical Requirements

VHS and DVD

Waltham Group Brandeis University Video, Fall 1999	Box 3	
<u>Date:</u> Fall 1999		
Waltham Group Brandeis University Video 2, Fall 1999	Box 3	

<u>Date</u> : Fall 1999		
Brandeis University Commencement (VHS tape), 5/20/2001 <u>Date</u> : 5/20/2001	Box 3	
Waltham Group Halloween (camera tape), 10/29/1988 <u>Date</u> : 10/29/1988	Box 3	
Waltham Group tee shirt	Box 3	
Box 4	Box 4	
email regarding Dianne Hannon's retirement, 2008 <u>Date</u> : 2008	Box 4	Folder 1
Auction, 1995 <u>Date</u> : 1995	Box 4	Folder 2
cellular phone information, 1992 <u>Date</u> : 1992	Box 4	Folder 3
Auction info 1, 1989-1994 <u>Date</u> : 1989-1994	Box 4	Folder 4
Auction info 2, 1989-1994 <u>Date</u> : 1989-1994	Box 4	Folder 5
Auction info 3, 1989-1994 <u>Date</u> : 1989-1994	Box 4	Folder 6
Auction info 4, 1989-1994 <u>Date</u> : 1989-1994	Box 4	Folder 7
Auction lists 1, 1976-1994 <u>Date</u> : 1976-1994	Box 4	Folder 8
Auction lists 2, 1976-1994 <u>Date</u> : 1976-1994	Box 4	Folder 9
Auction lists 3, 1976-1994 <u>Date</u> : 1976-1994	Box 4	Folder 10
Auction lists 4, 1976-1994 <u>Date</u> : 1976-1994	Box 4	Folder 11
Auction lists 5, 1976-1994 <u>Date</u> : 1976-1994	Box 4	Folder 12
Auction lists 6, 1976-1994 <u>Date</u> : 1976-1994	Box 4	Folder 13
Auction lists 7, 1976-1994	Box 4	Folder 14

<u>Date:</u> 1976-1994		
Auction lists 8, 1976-1994 <u>Date:</u> 1976-1994	Box 4	Folder 15
Auction lists 9, 1976-1994 <u>Date:</u> 1976-1994	Box 4	Folder 16
Auction staff and bidders 1, 1989-1993 <u>Date:</u> 1989-1993	Box 4	Folder 17
Auction staff and bidders 2, 1989-1993 <u>Date:</u> 1989-1993	Box 4	Folder 18
Auction staff and bidders 3, 1989-1993 <u>Date:</u> 1989-1993	Box 4	Folder 19
Auction staff and bidders 4, 1989-1993 <u>Date:</u> 1989-1993	Box 4	Folder 20
Auction staff and bidders 5, 1989-1993 <u>Date:</u> 1989-1993	Box 4	Folder 21
Auction evaluations and expenses 1	Box 4	Folder 22
Auction evaluations and expenses 2	Box 4	Folder 23
Auction evaluations and expenses 3	Box 4	Folder 24
Auction publicity and forms 1, 1989-1994 <u>Date:</u> 1989-1994	Box 4	Folder 25
Auction publicity and forms 2, 1989-1994 <u>Date:</u> 1989-1994	Box 4	Folder 26
Auction publicity and forms 3, 1989-1994 <u>Date:</u> 1989-1994	Box 4	Folder 27
Auction publicity and forms 4, 1989-1994 <u>Date:</u> 1989-1994	Box 4	Folder 28
Auction publicity and forms 5, 1989-1994 <u>Date:</u> 1989-1994	Box 4	Folder 29
Auction publicity and forms 6, 1989-1994 <u>Date:</u> 1989-1994	Box 4	Folder 30
Auction publicity and forms 7, 1989-1994 <u>Date:</u> 1989-1994	Box 4	Folder 31
General publicity, 1988-1989	Box 4	Folder 32

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Silent auction folder 2, 1991-1993 <u>Date:</u> 1991-1993	Box 4	Folder 34
Silent auction notebook 1, 1991-1993 <u>Date:</u> 1991-1993	Box 4	
Silent auction notebook 2, 1991-1993 <u>Date:</u> 1991-1993	Box 4	Folder 36
Calling and auction lists 1, 1993 <u>Date:</u> 1993	Box 4	Folder 37
Calling and auction lists 2, 1993 <u>Date:</u> 1993	Box 4	Folder 38
Calling and auction lists 3, 1993 <u>Date:</u> 1993	Box 4	Folder 39
Calling and auctions lists 4, 1993 <u>Date:</u> 1993	Box 4	Folder 40
Auction 1, 1994-1995 <u>Date:</u> 1994-1995	Box 4	Folder 41
Auction 2, 1994-1995 <u>Date:</u> 1994-1995	Box 4	Folder 42
Donations and bake sale 1, 1994 <u>Date:</u> 1994	Box 4	Folder 43
Donations and bake sale 2, 1994 <u>Date:</u> 1994	Box 4	Folder 44
Donations and bake sale 3, 1994 <u>Date:</u> 1994	Box 4	Folder 45
Auctions, donations and publicity 1, 1993 <u>Date:</u> 1993	Box 4	Folder 46
Auctions, donations and publicity 2, 1993 <u>Date:</u> 1993	Box 4	Folder 47
Auctions, donations and publicity 3, 1993 <u>Date:</u> 1993	Box 4	Folder 48
Auctions, donations and publicity 4, 1993	Box 4	Folder 49

<u>Date:</u> 1993		
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Auctions, donations and publicity 6, 1993 <u>Date:</u> 1993	Box 4	Folder 51
Auctions, donations and publicity 7, 1993 <u>Date:</u> 1993	Box 4	Folder 52
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Slides of images, 1970s-1980s <u>Date:</u> 1970s-1980s	Box 5	
Slides of images, 1981-1983 <u>Date:</u> 1981-1983	Box 5	
Minutes from coordinator meetings, 1982-1988 <u>Date:</u> 1982-1988	Box 5	
Manual for Big Brother Association of Boston, late 1980s <u>Date:</u> late 1980s	Box 5	
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Scrapbook of photographs from service activities with elementary students and from club activities, 1986-1993 <u>Date:</u> 1986-1993	Box 5	
Photographs from dance marathon, 1987 <u>Date:</u> 1987	Box 5	
Minutes from coordinators' meetings, 1988-1993 <u>Date:</u> 1988-1993	Box 5	
Box 6	Box 6	
Photographs of activities with elementary school students, early 1990s <u>Date:</u> early 1990s	Box 6	
Articles of club activities and club history between 1966-1998, late 1990s and early 2000s <u>Date:</u> late 1990s and early 2000s	Box 6	
Photographs of service activities with the elderly, 1990s	Box 6	

<u>Date:</u> 1990s	
Photographs and negatives from club activities and invitation, 1992 and n.d.	Box 6
<u>Date:</u> 1992 and n.d.	
scrapbook of articles, schedules, and photographs of club activities, 1993-1994	Box 6
<u>Date:</u> 1993-1994	
Scrapbook of articles and photographs documenting club activities, 1994-1995	Box 6
<u>Date:</u> 1994-1995	
Meeting agendas and minutes, 1994-1996	Box 6
<u>Date:</u> 1994-1996	
Scrapbook of service activities including pictures, fliers, and media articles, 1995-1996	Box 6
<u>Date:</u> 1995-1996	
Scrapbook of photographs, fliers, newsletters and articles about service and club activities, 1996-1997	Box 6
<u>Date:</u> 1996-1997	
Box 7	Box 7
Minutes from meetings, 1996-2003	Box 7
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Scrapbook of photographs and fliers from service activities, 1997-1998	Box 7
<u>Date:</u> 1997-1998	
Scrapbook of photographs and fliers from service activities, 1998-1999	Box 7
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Scrapbook with photographs and fliers from club and service activities, 1999-2000	Box 8
<u>Date:</u> 1999-2000	
Scrapbook of materials for organizing service activities, 2001-2004	Box 8
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Scrapbook of photographs, fliers and articles of club activities, 2000-2001	Box 8

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Scrapbook including fliers and pictures from service events, 2001-2002	Box 8	
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<u>Date: 2002-2003</u>		
Notebook of handwritten minutes and club attendance, 2002-2007	Box 8	
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Scrapbook of photographs and fliers from service events, 2003-2004	Box 8	
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Coordinator meeting minutes, 2003-2006	Box 8	
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Archive of photographs, fliers and correspondence related to club activities, 2004-2005	Box 8	
<u>Date: 2004-2005</u>		
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Archive of photographs and annual report of club activities, 2005-2006	Box 9	
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Manual for coordinators, 2006	Box 9	
<u>Date: 2006</u>		
Photographs and fliers documenting service activities and club members, 2006-2007	Box 9	
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Date: 1980s

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Mutual Bank for Savings, 1976-1983 <u>Date:</u> 1976-1983	Box 10	Folder 8
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W.H. Nichols Co., 1980-1983 <u>Date:</u> 1980-1983	Box 10	Folder 12
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Boston Gas, 1976-1986 <u>Date:</u> 1976-1986	Box 10	Folder 16
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<u>Date:</u> 1976-1983	Box 10	Folder 22
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Teledyne Engineering, 1983-1988 <u>Date:</u> 1983-1988	Box 10	Folder 30
Thermo-Electron Corp, 1981-1983 <u>Date:</u> 1981-1983	Box 10	Folder 31
Ratshesky Foundation, 1976-1979 <u>Date:</u> 1976-1979	Box 10	Folder 32
Drapkin Foundation / Waltham Supermarket, 1971-1988 <u>Date:</u> 1971-1988	Box 10	Folder 33
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Xerox - Ginn & Company, 1979-1987 <u>Date:</u> 1979-1987	Box 10	Folder 35
Reece, 1971-1988 <u>Date:</u> 1971-1988	Box 10	Folder 36
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Guaranty First Trust Company, 1971-1983	Box 10	Folder 39

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Goldman, Sachs and Co., 1986 <u>Date:</u> 1986	Box 10	Folder 41
Grover Cronin, 1971-1988 <u>Date:</u> 1971-1988	Box 10	Folder 42
Waltham Community Foundation, 1971-1987 <u>Date:</u> 1971-1987	Box 10	Folder 43
Black and Webster, 1984-1986 <u>Date:</u> 1984-1986	Box 10	Folder 44
The Boston Company, 1986 <u>Date:</u> 1986	Box 10	Folder 45
Raytheon, 1972-1988 <u>Date:</u> 1972-1988	Box 10	Folder 46
Honeywell, 1973-1988 <u>Date:</u> 1973-1988	Box 10	Folder 47
Osherow Foundation, 1987 <u>Date:</u> 1987	Box 10	Folder 48
Permanent Charity Fund Inc., 1971-1981 <u>Date:</u> 1971-1981	Box 10	Folder 49
Polaroid, 1970-1987 <u>Date:</u> 1970-1987	Box 10	Folder 50
Prudential Insurance Company, 1973-1986 <u>Date:</u> 1973-1986	Box 10	Folder 51
Hyams Trust, 1973-1986 <u>Date:</u> 1973-1986	Box 10	Folder 52
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32 folders of semi-sorted photographs from the 1970s, 80s, and 90s.	Box 11	
3 folders of auction and fundraising materials	Box 11	
2 folders of news clippings and promotional materials	Box 11	
6 Folders of Auction, coffeehouse, and raffle materials, 1995-1996	Box 11	

<u>Date:</u> 1995-1996		
9 folders of alumni drive materials, 1989-2000 <u>Date:</u> 1989-2000	Box 11	
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2 folders of info on volunteers, 1999 <u>Date:</u> 1999	Box 11	Folder 7
5 copies of "The Waltham Group Through the Media" booklet, 1985-1986 <u>Date:</u> 1985-1986	Box 11	
Focus: Brandeis University in the News, Fall 1989 <u>Date:</u> Fall 1989	Box 11	Folder 9
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Binder entitled "Correspondence, News Releases, Forms", 1986-1989 <u>Date:</u> 1986-1989	Box 11	
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